

**MONTGOMERY COUNTY BOARD OF EDUCATION  
ADVERTISEMENT FOR  
REQUEST FOR QUALIFICATIONS (RFQ)**

Montgomery County Board of Education ("MCBOE") has embarked on a Capital Improvement Program and is seeking qualifications from Professional Services Firms interested in providing Architectural & Engineering design, Environmental Engineer, Surveying, Geo-Tech / CMT, Traffic Analysis, and Commissioning Agent Services. The program will consist of several projects ranging in scope from construction of new schools, minor and major renovations, and or additions. Once projects have been identified, the agreements will be awarded to multiple professional firms.

**Pursuant to Montgomery County Board of Education Policy 3.10.6**, the MCBOE seeks to maximize participation by Minority and Disadvantaged Businesses and therefore, encourages submission of qualifications by MBE-DBE firms including but not limited to associated design professional and consultants.

Professional Services Firms desiring consideration should respond by submitting five (5) copies each and one (1) flash drive including an electronic copy of:

**Response: Interested professional services firm shall submit:**

1. A letter of interest including MBE-DBE status or proposed sub-consultant team MBE-DBE status.
2. A Statement of Qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects, including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.

**Submit response no later than 2:00PM (Central Time) on Thursday November 4, 2021.**

**To: Montgomery Public Schools  
Mr. Chad Anderson, Executive Director of Operations  
1718 Britton Lane  
Montgomery, AL 36106**

For questions and additional information, contact Volkert, Inc Program Management Glenn Slater at 334-260-3131 or 205-214-5500 [glenn.slater@volkert.com](mailto:glenn.slater@volkert.com).

This Request for Qualifications is not an offer to contract but seeks the submission of qualifications from qualified professional respondents that may form the basis for the negotiation of a Professional Service Agreement. The Montgomery County Board of Education reserves the sole right to reject any or all qualifications and to solicit additional qualifications through the RFQ process, if it is determined by the Montgomery County Board of Education to be in its best interests.